Creating a Notification in GOBI

Getting Starting

- Notifications tab > Manage Notifications
- Add a new notification; Edit or Delete an existing notification; View dated notifications

Add Notification

- Saved Parameter Name: Give your notification a name, e.g. Classics
- Universe: “My Library’s Slips”
- Subaccount: “All Approval”, then select “5916-11 AP TRADE” and “5916-13 AP UP”; use Ctrl key to select more than one
- Primary Sort and Secondary Sort: select your preferred sort options

And … +Or… +Or…

- These boxes contain identical options. Use one or more of them to set your parameters for LC class, interdisciplinary aspects, and fund code. To do so, you may want to refer to our trade approval profile: select the Library tab > Approval Profile > 5916-11 AP TRADE > View (far right). For some examples of how to set your parameters, see reverse.

- Note that fields within each And and Or box are automatically combined with AND.

- Within a field, use a semicolon for OR. For example, DG; DF means DG OR DF.

Set frequency etc.

- Select Notification Delivery Frequency from the pulldown menu
- Select Delivery Format
Examples

(1) You want to receive all slips that you’ve profiled for CLAS. How would you do this?
Fund Code • Equals CLAS

(2) You want to receive UNIV slips for LC classes relevant to Classics. How would you do this?
Classification • LC
Classification Criteria • Begins with
Classification Value: PA; DE; DF10-DF289; DG1-DG400
Fund Code • Equals UNIV

(3) In the PR class, you want to receive only slips for Women’s Studies as an interdisciplinary topic. How would you do this?
Classification • LC
Classification Criteria • Begins with
Classification Value: PR
Interdisciplinary Criteria • Matches any
Interdisciplinary Topics: Women’s Studies